



[www.jeffersonstate.edu](http://www.jeffersonstate.edu)

Jefferson 2601 Carson Road Birmingham, AL 35215 205-853-1200	Shelby-Hoover 4600 Valleydale Road Birmingham, AL 35242 205-983-5911	St. Clair-Pell City 500 College Circle Pell City, AL 35125 205-812-2700	Chilton-Clanton 1850 Lay Dam Road Clanton, AL 35045 205-280-8200
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### **Admission Requirements**

For admissions to an Alabama Community College System institution, all students must complete an admission application, submit one primary form of identification, submit an official high school or GED transcript and other appropriate documentation prior to beginning the registration process.

- Applicants must present one primary form of identification, such as an unexpired Alabama Driver License or Permit, an unexpired Alabama Identification Card, an unexpired U. S. Passport, an unexpired U.S. Permanent Resident Card, Resident Alien Card – Pre-1997, unexpired Driver License or Instruction Permit from another state or possession that verifies lawful presence, dated 2000 and beyond U. S. Alien Registration Receipt Card (Form I-151) prior to 1978, BIA or Tribal Identification Card with photo, I-797 Form with expiration date.
- All international applicants must provide **Proof of Identity** – Alabama Driver License or State ID, passport **Proof of Immigration Status** – For F-1 students, I-20, Passport, Visa Page, and I-94; all other visa types – Passport, Visa Stamp, I-797, or other proof of status documentation. **Overseas High School/College/University Work** – Students with overseas academic work must have an accredited credential evaluation. High school work requires a “General Evaluation” Report, and College/University level transcripts require a “Catalog Match” Report. Currently, Jefferson State uses Education Perspectives ([www.edperspective.org/JSCC](http://www.edperspective.org/JSCC)) for these evaluations (we will accept NACES accredited evaluations from other companies for high school work only; all college/university level work must be evaluated with Education Perspectives). **English Proficiency Requirements** – passing scores of an English proficiency test. We accept the TOEFL (TOEFL.org) with a score of 61 for internet-based, 173 for computer-based or 500 for written; or IELTS score of 5.5 (IELTS.org). Official results must be sent directly from the testing agencies to Jefferson State (School Code 1352). English 101 with a grade of “C” or higher from another regionally accredited U. S. college/university will waive this requirement. **Financial Documentation** – Affidavit of Support and original bank statements from sponsor showing sufficient funds to cover cost of attendance. Initially, documents can be e-mailed to [international@jeffersonstate.edu](mailto:international@jeffersonstate.edu) from your sponsor, but we must have originals by the 1<sup>st</sup> week of school. **Medical History, Physical, and Immunization Information** – Medical History Form with proof of a physical, proof of immunization, and a Tuberculin Skin Test submitted to the college by the 1<sup>st</sup> week of school; documentation demonstrating adequate health and life insurance must be maintained during enrollment.
- An applicant who fails to satisfy the requirements above will not be admitted to the institution. Please refer to the guidelines associated with this policy for a complete list of acceptable primary and secondary forms of identification and Visa information. Applicants must submit the documentation in person or through a notarized copy by U.S. Mail by the end of the institution’s published drop/add period.
- All transcripts should be mailed to 2601 Carson Road, Birmingham, AL 35215. College transcripts must be sent directly from the institution. You may have your college transcripts submitted electronically. Jefferson State accepts eScrip, Parchment, Clearinghouse, and Credentials. You may submit your application via fax (205-856-8091), e-mail ([admissions@jeffersonstate.edu](mailto:admissions@jeffersonstate.edu)), mail or hand-delivery to any campus location.

**Your admission will not be complete, and financial aid cannot be awarded until all official transcripts have been received.**

**Jefferson State does not discriminate on the basis of race, color, national origin, sex, disability or age in its admissions, programs, and activities in compliance with Title VI and VII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title IX of the Educational Amendments of 1972 and the Americans with Disabilities Act of 1990.**

## Program Codes

### Associate in Applied Science Programs

C001	Accounting	P223	Emergency Medical Technician Basic (Paramedic)
C004	Accounting Support Specialist	C092	Foodservice/Culinary Management
C005	Administrative Office Applications Specialist	C236	Hotel/Restaurant Management
P221	Advanced Emergency Medical Technician (Paramedic)	C124	Industrial Technology
C020	Architectural/Civil Design Technology	C140	Law Enforcement
C230	Automotive/Automated Manufacturing Tech	C142	Legal Support Specialist
C030	Baking/Pastry	C240	Manufacturing Systems Technology
C229	Banking and Finance	C151	Medical Support Specialist
C036	Biomedical Equipment Technology	C160	Networking
C043	Business Management	P098	(Pre) Funeral Service Education
C049	Child Development Administrator	P242	(Pre) Medical Laboratory Technology
C050	Child Development Educator	P162	(Pre) Nursing
C216	Child Development: After School	P172	(Pre) Physical Therapist Assistant
C055	Computer Aided Drafting/Design	P185	(Pre) Radiologic Technology
C056	Computer Programming	P250	(Pre) Respiratory Therapy Program
C058	Computerized Accounting	P212	(Pre) Veterinary Technology
C059	Construction Management Technology	C213	Web Technologies
C062	Culinary Apprenticeship	C238	Welding Technology
C067	Electronics		

### Transfer Programs

T006	Advertising (UA)	T046	Career Technical Education (Athens)
T009	Agricultural Business & Economics (AU)	T047	Chemistry
T008	Agricultural Communications	T048	Chemistry Education
T228	Agriscience Education (AU)	T052	Clinical Laboratory Science/Medical Technology
T011	Agronomy & Soils (AU)	T054	Communication Studies
T013	Animal Sciences	T057	Computer Science
T014	Anthropology	T060	Consumer Science (UA)
T234	Apparel and Textiles	T061	Criminal Justice
T019	Applied Mathematics (AU)	T064	Dance (UA)
T022	Architecture (AU)	T065	Economics (BA Degree)
T023	Art Education	T066	Economics (BS Degree)
T024	Art History B.A.	T068	Elementary/Early Childhood Education
T025	Art Studio B.A.	T222	Emergency Management (JSU)
T026	Art Studio B.F.A.	T233	Emergency Medical Services (USA)
T027	Associate in Arts	T069	Engineering - Aerospace
T028	Athletic Training	T070	Engineering - Chemical
T031	Behavioral Science (Athens)	T071	Engineering - Civil
T033	Biology	T072	Engineering - Computer
T034	Biology Education	T073	Engineering - Computer Science
T035	Biomedical Engineering (UAB)	T074	Engineering - Electrical
T037	Biomedical Science (USA)	T075	Engineering - Industrial
T038	Biosystems Engineering (AU)	T076	Engineering - Materials
T039	Building Science (AU)	T077	Engineering - Mechanical
T040	Business	T079	English (BA/BS)
T041	Business (Huntingdon)	T078	English/Language Arts Education: Middle/HS
T241	Business (UAB)	T081	Environmental Science
T042	Business Ed: Middle/High School	T237	Exercise Science/Wellness (JSU)
T045	Capstone Nursing	T084	Family and Consumer Sciences (JSU)

T085	Family & Consumer Sciences/Human Env. Sciences	T155	Nursing
T089	Fisheries and Aquaculture (AU)	T163	Nutrition
T093	Foreign Language	T169	(Pre) Pharmacy (Samford)
T094	Forestry (AA&MU)	T170	Philosophy
T096	French Education: Middle/HS	T171	Physical Education
T099	Gen Studies Human Environmental Science (UA)	T173	Physics
T100	General Science Education: Middle/High School	T174	Physics Education
T101	Geography Ed: Middle/HS	T177	Political Science
T154	Geography	T178	Poultry Science (AU)
T102	Geology	T179	Psychology BA or BS
T104	German Education: Middle/HS	T180	Public Administration (AU)
T226	Graphic Design	T235	Public Health (UAB)
T105	Health Education: Middle/HS	T181	Public Relations
T107	Health, Physical Education & Recreation	T182	Public Safety Administration (Athens)
T109	Health Science (Athens)	T184	Radiologic Sciences
T110	Health Services Administration (AU)	T188	Rehabilitation (Non-Certification) (Troy)
T111	History	T189	Rehabilitation & Disability Studies (AU)
T112	History Education: Middle/HS	T190	Religious Studies
T153	Hospitality, Sport & Tourism Mgt (Troy)	T224	Restaurant, Hotel Meetings Mgt (UA)
T113	Horticulture (AU)	T195	Social Science
T114	Hotel & Restaurant Management (AU)	T196	Social Studies Education: Middle/HS
T117	Human Development & Family Studies	T197	Social Work
T121	Human Services (TSU)	T198	Sociology
T122	Industrial Design (AU)	T199	Spanish Education: Middle/HS
T123	Industrial Hygiene (UNA)	T200	Special Education
T218	Information Systems (USA)	T201	Speech
T225	Interdisciplinary Studies (Samford Adult Degree)	T202	Speech Pathology
T128	Interior Architecture (AU)	T205	Technology, Indust Techn or Engineering Tech
T133	International Studies (UAB)	T207	Telecommunication & Film or Broadcasting
T134	Journalism	T209	Theatre
T135	Laboratory Technology (AU)	T214	Wildlife Ecology & Management
T143	Liberal Studies (Athens)		
T149	Mathematics		
T148	Mathematics Education: Middle/HS		
T152	Meteorology (USA)		
T159	Music		



For office use only

Student #: **J00** \_\_\_\_\_

Processed by: \_\_\_\_\_

Processed date: \_\_\_\_\_

### APPLICATION FOR ADMISSION

Please print or type.

To apply for admission, select the appropriate application type.

- Freshman High School** - First time to attend any college after graduation from high school or after receiving a GED.
- Readmit** - Returning to Jefferson State after a break in enrollment of 12 months or longer. *(Students who have attended JSCC within the past 12 months do **NOT** need to reapply.)*
- Transfer** – Previously attended a college other than Jefferson State.
- Transient** - Enrolled at another college or university while taking courses at Jefferson State to transfer back to student’s home institution. *A transient letter from the home institution listing all courses (with Jefferson State course prefix and number) the student is eligible to take is and the semester the student plans to attend is required.*

#### Term

Please check the appropriate term, campus and year that you plan to attend.

- Fall
  - Spring
  - Summer
- Year \_\_\_\_\_

#### Personal Information

Last Name/Suffix	First Name	Middle Name
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Previous Last Name \_\_\_\_\_

Street \_\_\_\_\_

City	State	Zip Code
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County \_\_\_\_\_

Home Phone	Cell Phone	Work Phone
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Email address \_\_\_\_\_

**Social Security Number**

\_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Date of Birth**

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Month Day Year

**Gender**

- Male
- Female

**Ethnic Category**

- Hispanic or Latino
- Not Hispanic or Latino

**Citizenship**

- US Citizen
- Not a US Citizen

**Race**

- American Indian or Alaska Native
- Asian
- Black or African-American
- Native Hawaiian or Other Pacific Islander
- White

**Confidentiality:**  Yes  No

**Non-US Citizen Information (Do not complete if you are a U. S. Citizen)**

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Non-US Citizen type Visa Type

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Issue Date: Month Day Year

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Expiration Date: Month Day Year

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Citizenship Country

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Birth Country

**EDUCATIONAL BACKGROUND**

**Secondary Education**

- GED  High School

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Graduation Date: Month Day Year

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High School Name

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City State

**Are you presently on academic suspension or exclusion from another collegiate institution?**

- Yes (If yes, you must meet with an Academic Advisor in the **Advising Center**.)  No

**Previous College: List all colleges attended other than Jefferson State. See page 8 to list more colleges.**

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College Name

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College Attend From Date

College Attend To Date

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College Degree

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College Degree Date

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City

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College Name

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College Attend From Date

College Attend To Date

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College Degree

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College Degree Date

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City

State

Financial Aid Students: To be eligible for Federal Title IV Financial Aid, you must be a degree seeker enrolled in a Choice of Study that Select your Choice of Study begins with AA, AS, or AAS. Choices of Study beginning with CER, NDS, or STC are not eligible for Title IV Financial Aid.

**Planned Course of Study**

**Program Code** \_\_\_\_\_ **(Check pages 2-3 for reference)**

- Associate in Arts (AA)**-The basic degree awarded to students completing a planned university parallel program designed to meet the requirements of the first two years of a Bachelor of Arts degree.
- Associate in Science (AS)**- The basic degree awarded to students completing a planned university parallel program designed to meet the requirements of the first two years of a Bachelor of Science degree.
- Associate in Applied Science (AAS)** - A degree awarded to students who complete the requirements of a specific career or professional program outlined in this catalog. These programs may contain no less than 60 and no more than 76 semester hours

**Have either of your parents or legal guardians graduated from a four-year college?**

Yes

No

**RESIDENCY VERIFICATION**

**Initial beside the statement that accurately describes your residency classification.**

\_\_\_ I have lived in the state of Alabama for at least 12 months. I graduated from an Alabama high school and have no connections to any other state.

\_\_\_ I am a minor, and my legal guardians have lived in Alabama for at least 12 months. I graduated from an Alabama high school and have no connections to any other state.

\_\_\_ I do not currently live in Alabama and I am considered an out-of-state resident. I understand I cannot attain resident status by attending school for 12 months in Alabama and out-of-state tuition rates will apply.

\_\_\_ I have lived in Alabama for less than 12 months. I certify that I possess more substantial connections with Alabama than any other state. I agree to submit an application for in-state residency and attach required documentation.

\_\_\_ I have lived in Alabama for more than 12 months. I have some out-of-state connections but certify that I possess more connections with Alabama. I agree to submit an application for in-state residency and attach required documentation.

\_\_\_ I am an international student with an F-1 Student Visa. I understand that out-of-state tuition rates will apply.

**Students are responsible for knowing the policies, procedures, and deadlines outlined in the Jefferson State Class Schedule and the Jefferson State Catalog & Student Handbook.**

**By signing this form, I acknowledge that I have met the admissions requirements and I certify that all information provided is accurate to the best of my knowledge. I understand that falsification of information in this application could result in dismissal or other disciplinary action.**

**By signing, I voluntarily consent to receive information (including financial information) in electronic transactions, via Self Service Banner and/or college e-mail. Please contact the Financial Aid Office if you wish to rescind this consent for electronic notification.**

Signature: \_\_\_\_\_

Please print your full name: \_\_\_\_\_

Date: \_\_\_\_\_

**FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT - BUCKLEY AMENDMENT**

**NOTICE:** Under the Federal Family Educational Rights and Privacy Act 20 U.S.C. 1232g Jefferson State Community College may disclose certain student information as "directory information." Directory information includes the names, addresses, telephone numbers, dates of birth and major fields of study, information about participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended. If any student objects to the aforementioned information being released, the student should notify, in writing, Admissions & Retention, 2601 Carson Road, Birmingham, AL 35215.

**ADDITIONAL EDUCATIONAL BACKGROUND (IF APPLICABLE)**

**Previous College: List additional colleges attended other than Jefferson State.**

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College Name

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College Attend From Date

College Attend To Date

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College Degree

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College Degree Date

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City

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College Name

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College Attend From Date

College Attend To Date

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College Degree

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College Degree Date

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City

State

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College Name

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College Attend From Date

College Attend To Date

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College Degree

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College Degree Date

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City

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College Name

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College Attend From Date

College Attend To Date

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College Degree

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College Degree Date

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City

State