Registration Process

Two Ways to Register For Classes

- The quickest way to register is online at www.jeffstateonline.com. Go to the Fast Track and Workforce link on the web page.

- Walk-in: Walk-in registration is accepted during our regular business hours, Monday-Friday, 8:30 a.m.- 4:30 p.m. at the following locations:
  
  Jefferson Campus  
  George Wallace Hall, Room 202  
  2601 Carson Road  
  Birmingham, AL  35215  

  Shelby-Hoover Campus  
  Health Sciences Building, Room 432  
  4600 Valleydale Road  
  Birmingham, AL  35242

All Students should review refund and other policies prior to registration on our website.

Medical Career Programs require a high school diploma or GED. Some programs also require malpractice insurance, criminal background check, drug screen, health screen, and other items.

Students will NOT RECEIVE a Certificate of Completion without a copy of their high school diploma/GED/College Transcript on file in the Center for Workforce Education.

Call 205-856-7710 for specific information.

Got Questions?

Workforce Education .................... 856-7710  
Testing Office ......................... 856-7896  
Alabama Toll Free ..................... 1-800-239-5900

Jefferson State does not discriminate on the basis of race, color, national origin, sex, disability, or age in its admissions, programs and activities in compliance with Title VI and VII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title IX of

The Center for Workforce Education

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Registration:  
Phone: (205) 856-7710  
E-mail: workforcedev@jeffstateonline.com  
Website: jeffstateonline.com
The phlebotomy-training program is a non-credit, 144-hour program designed to train individuals in a classroom lecture and clinical setting to become a certified phlebotomist. Upon satisfactory completion of the program, students will earn a Certificate of Completion and will be eligible to take the National Healthcare Association (NHA) certification test. Classes meet for lecture twice a week for approximately 8 weeks and the clinical practicum will be held for 2-3 weeks. Specific times of clinicals will be announced but are tentatively scheduled for three days a week, eight hours a day, generally from 7 a.m. to 3 p.m. Class days and times will be announced for each semester.

Class enrollment is limited to 12 students. Jefferson State will accept eligible students on a first come first serve basis upon meeting all requirements as set out. This includes the completion of the registration form, payment of the course in full, and scoring a minimum of a 70 on the Accuplacer Exam. Students who do not score a 70 on the Accuplacer Exam will not be eligible to register for the program.

Students admitted to the program are expected to have and maintain a satisfactory level of health, including freedom from communicable diseases. Students are also required to submit to a background check and drug testing before attending clinicals. Failure to pass the background check or urine drug screen will prevent the student from completing this program and no refund will be given.

Passing the background check means that no misdemeanors or felonies are on record for 7 years prior to current date. Passing the drug screen means no illegal drugs nor prescription drugs without a valid prescription are detected.

Students progressing to the final month of the clinical experience must show evidence of hospitalization insurance, student malpractice coverage, and proof of immunizations prior to entry into the laboratory clinical rotation.

Requirements for Physical
- Proof of immunity for Measles, Mumps, Rubella and Chicken Pox
- Flu shot for current year
- TB skin test (two step)

Admission To The Program

Requirements for Eligibility
- High School Diploma or GED
- Accuplacer Exam (minimum score level 70)
- Course fee paid in full

Fees
Failure to pay all fees is not valid for course fee refund.
Course fee (due at registration) ............... $999
Textbook* (due by first class) ................. $55
Drug Screen (due by 2nd week) ............. $45
Background Check (due by 2nd week) .... $20
Malpractice insurance (due by 2nd week) ... $15

(Due by Tenth Week of Class)
Student ID Badge ................................ $5
CPR Card ........................................... $10
Uniform ........................................... $10-$30
CPT certification test (Optional) ............... $100
Health Form** .................................... $100 - $200

* All prices subject to change
** Estimated cost for physical and immunizations. Expenses will vary depending on immunization status of each student.